

Lead AD	AD (Stevenage Direct Services) Steve Dupoy
Deputy	AD (Planning & Regulation) Zayd Al-Jawad
Chair	Cllr Michael Downing

Environment & Economy Select Committee Scrutiny Work Programme 2020-21
(Including main review items, one-off meetings, review revisits and policy development items)

Note – Due to the reduced capacity resulting from the impact of the Covid-19 there is a slimmed down work programme but individual Items can be raised at the O&S Committee and directed to the Select Committee to consider as one-off items at future meetings

Scrutiny Review items 2020/21: (Priority of potential scrutiny review items High/Medium/Low and suitability in 2020/21)	Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder	Provisional meeting date(s) identified	Other details: i.e. (i) Number of meetings item can be covered in? (ii) Whether scoping required? (iii) Expectation/ style of meeting & (iv) other details	Comment by lead Assistant Director/Deputy	Chair/ Vice-Chair Preference & Priority
(High Priority) <u>Local Neighbourhood Centres</u> – Continuation of the review started in Feb 2020.	SD Tom Pike, ADs Finance & Estates, Housing Development, Communities & Neighbourhoods & Stevenage Direct Services.	Review started in February 2020 with site visits and then followed up with an action meeting in March 2020. Meeting in Sep 2020 & will need to bring back to a future	(i) Would require a number of meetings, to be determined (ii) full scope completed (iii) Site visits and interviews with officers/Exec Member.	This should be completed in 2020/21.	The Chair has agreed that this would be the first item as the Committee resumes its meetings following the CV19 Pandemic.

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		meeting for final sign off of actions plus the session with the Assistant Director for Housing Development, Ash Ahmed to discuss the Regeneration plans for the Neighbourhood Centres (Jan 2021)			
Scrutinise the Council's Climate Emergency Strategy Action Plan – rather than scoping a separate review the focus would be on scrutinising the Action Plan (coincide with the consultation results)	SD Tom Pike, AD Planning & Regulation Zayd Al-Jawed. Executive Portfolio Holder for the Environment & Regeneration, Cllr John Gardner	November 2020 start of the review of the Action Plan consultation responses. Hold a further meeting in March 2021.	(i) Likely to be two meetings this municipal year and could lead to a separate piece of work in the following Municipal year; (ii) agreed that a full scope not required for reviewing the Action Plan consultation responses; (iii) this work could capture and note and potential future work streams but should concentrate on scrutinising the Action Plan.	A summary of the work undertaken to reach the Climate Emergency Action Plan could be provided by way of a presentation to Members when the Committee meets.	

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Scrutinise the impact of Covid-19 on Economic Development in Stevenage and the Council's response	SD Tom Pike, AD Planning & Regulation Zayd Al-Jawed. Executive Portfolio Holder for Economy, Enterprise & Transport, Cllr Lloyd Briscoe	January 2021	(i) Would require a number of meetings; (ii) a full scope would be required; (iii) gathering evidence/data, interview witnesses.		
(Low Priority) Update on the 2016 Business Technology Centre Review	Assistant Director (Planning & Regulation) Zayd Al-Jawad, Portfolio Holder for Economy , Enterprise & Transport, Lloyd Briscoe	Item to remain on the Work Programme and Possible be scheduled in 2020/21 – considering delivery of the WENTA contract (July 2019)	This could be a one-off update.	The Assistant Director (Planning & Regulation) can update Members on the agreed contract renewal and expected outputs from the new contracts.	

Policy Development Items:	Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder	Provisional meeting date(s) identified	Number of meetings item can be covered in?	Expectation/Style of meeting	Scoping details (whether full scope or simple scope)	Other details	Comment by lead Assistant Director/ Deputy
Amenity Tree Management Policy & Cemetery Policy – 15 September	Tom Pike SD/ Steve Dupoy AD, Lloyd Walker, Cristian Pinta, Julia Hill, Environmental Policy & Development Manager, Exec Portfolio for Environment & Regeneration, Cllr John Gardner	15 September 2020	one meeting	Opportunity for Executive Portfolio Holder to meet with officers and Scrutiny Members to discuss content and shape of a Policy document before it is finalised in order to shape the final outcome.	N/A	These meetings are informal private meetings not open to the public. They are arranged by Constitutional Services but not clerked.	

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Housing Waste Strategy – 29 September	Tom Pike SD/ Steve Dupoy AD, Lloyd Walker, Julia Hill, Environmental Policy & Development Manager Exec Portfolio for Environ & Regen, Cllr John Gardner	29 September 2020	one-meeting	Opportunity for Executive Portfolio Holder to meet with officers and Scrutiny Members to discuss content and shape of a Policy document before it is finalised in order to shape the final outcome.		These meetings are informal private meetings not open to the public. They are arranged by Constitutional Services but not clerked.	
Biodiversity Supplementary Planning Document (SPD) and Developer Contributions Supplementary Planning Document (SPD)	Tom Pike SD/ Zayd Al-Jawed AD	Member comments via email – closing date for comments Thursday 17 September	This is being conducted via email not a virtual or physical meeting.	Opportunity for AD to get the views of Scrutiny Members to discuss content and shape of a Policy document before it is finalised in order to shape the final outcome.			